

Job Title: **Driver – Class B (Concord & Fairfield)**  
Reports To: Transportation Manager  
Classification: Regular, Non-Exempt, Full-Time  
Schedule: **Sunday through Thursday**  
Report to Fairfield: Sunday (10am-6:30pm) and Monday (8am-4:30pm)  
Report to Concord: Tues/Wed/Thurs (6:30am-3pm)

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### **Summary**

Drivers play a key role in the implementation of quality control standards regarding products to be picked up and transported. This position is responsible for servicing donors and Food Bank agencies in the Food Bank's service area picking up, delivering and moving freight. This position requires enthusiastic interaction with the public and with other staff members.

### **Essential Duties and Responsibilities**

- Service donors and Food Bank agencies in the Contra Costa County and Solano County areas with deliveries and/or pickups.
- Load and unload trucks with manual pallet jack, electric pallet jack, or forklift.
- When not driving, perform basic warehouse maintenance and cleaning duties, order pulling and physical inventories.
- Other duties as assigned.

### **Qualifications**

- Possess a valid CDL Class B with air brake endorsement and clean driving record (no accidents or citations in last 12 months).
- Ability to pass a drug screen (including marijuana), background screen, and be covered under the Food Bank's auto insurance policy.
- Previous forklift experience a plus.
- Reliable with the ability to work well with others, independently and efficiently.
- Ability to repetitively lift up to 75 pounds, unloading and loading a truck. Overhead lifting is a requirement.
- Flexibility a must – may need to report to either Concord or Fairfield on short notice.
- Ability to identify and resolve problems in a timely manner, develop alternative solutions, and use reason even when dealing with emotional topics.

### **Additional Information**

In instances of a federal, state or locally declared emergency, Food Bank is typically considered an essential service and emergency responder; all of its employees may be called in to perform regular or emergent duties.

### **Benefits**

We value our employees' time and efforts. Our commitment to your success is enhanced by our competitive and extensive benefits package including health, dental, and vision, life insurance, flexible spending account, 403(b) employer matching, and paid leave to eligible employees. Plus, we work to maintain the best possible environment for our employees, where people can learn and grow with the organization. We strive to provide an inclusive, collaborative, and creative environment where each person feels encouraged to contribute to our processes, decisions, planning and culture.

**To Apply**

Please send your resume and any supporting documents to [hr@foodbankccs.org](mailto:hr@foodbankccs.org) with the subject line: **"Class B Driver (Concord & Fairfield)."** Email submission is preferred.

Or by mail to:

Food Bank of Contra Costa and Solano  
Attn: Human Resources  
4010 Nelson Ave  
Concord, CA 94520

For more information about us, please visit: <http://www.foodbankccs.org>

**The Food Bank of Contra Costa and Solano is an Equal Opportunity Employer  
Underrepresented groups are encouraged to apply.**