

Hosting a Food Drive for the Food Bank of Contra Costa and Solano

Getting Started

1. Decide on the dates and location of your food drive
2. Set a goal of how many pounds of food, or dollars, you want to raise
3. Contact us for your free supplies (barrels, paper bags, posters, etc.)
4. Promote your food drive (see below for ideas)
5. Contact us for a barrel or box pickup or drop off the collected food to the Food Bank
6. Let the Food Bank know about your drive so we can provide assistance.

Phone: 925-676-7543 x 208/ Email: jtomasini@foodbankccs.org

Frequently Asked Questions

Where you located and what are your hours?

Concord Warehouse: 4010 Nelson Avenue,
Concord, CA 94520
925-676-7543
Monday and Friday: 7am to 3:30pm
Tuesday/Wednesday/Thursday: 7am to 7pm
Saturday: 7:30am to 3:30pm

Fairfield Warehouse: 2339 Courage Drive, Suite F
Fairfield, CA 94533
707- 421-9777
Monday through Friday: 7am to 3:30pm
Saturdays by appointment

What should people donate?

- Nonperishable and nutritious food in bags, boxes, and cans (see Food Drive Shopping List on page 2 for ideas)
- Please no opened food (for example, a 25 pound bag of rice that has been ½ used)
- Please no glass containers

Can people choose to donate money instead of food?

Both food and funds make a big difference. We can turn \$1 into many dollars' worth of food, but donated food offers variety to the food we provide with funds. Collecting food can be a great team building activity and can sometimes be easier than collecting money. The choice is yours and you can always collect both.

How do I find out how much we collected?

We will send you an official thank you letter shortly after the drive. If your drive is during the holidays, the letter may take up to 2 weeks because of the volume. If you would like to know the weight before your letter arrives, please contact us.

Creative ideas to promote your food drive and increase food donations

- Jeans for beans: Let employees who donate a bag or can of beans wear jeans one day instead of business attire
- Divide into teams and have a friendly competition for who can collect the most (winners get bragging rights)
- Hand out raffle tickets to participants and then give out prizes (a gift card, good parking spot, etc.)
- Charge canned food for admission to special events such as concerts, luncheons, socials, and other fun activities
- Create a theme for your food drive (sports, holidays, seasons, etc.)

To download our full Food Drive Kit, which includes more creative ideas to promote your food drive, visit

www.foodbankccs.org/fooddrive.