



## Job Opening

Job Title: **Class A Driver / Warehouse Associate**  
Reports To: Warehouse Manager  
Classification: Regular, Non-Exempt, Full Time  
Location: Concord, CA

Drivers play a key role in the implementation of Quality Control standards regarding products to be picked up and transported. This position is responsible for servicing donors and Food Bank agencies in the Food Bank's service area with picking up, delivering and moving freight. This position requires extensive enthusiastic interaction with the public and with other staff members.

### **Essential Duties and Responsibilities**

- Service donors and Food Bank agencies in the Contra Costa County and Solano County areas with deliveries and/or pickups.
- Load and unload trucks with manual pallet jack, electric pallet jack, or forklift.
- When not driving, perform basic warehouse maintenance and cleaning duties, order pulling and physical inventories.
- Other duties as assigned.

### **Qualifications**

- Reliable with ability to work well with others, independently and efficiently.
- Must be comfortable organizing large groups of people multiple times a day at remote distributions.
- Flexibility a must – may need to report to either Concord or Fairfield on short notice.
- Ability to work in warehouse environment.
- Ability to identify and resolve problems in a timely manner, develop alternative solutions, and use reason even when dealing with emotional topics.
- Ability to lift 75 pounds.
- Possess a valid CDL Class A with clean driving record.
- Previous forklift experience a plus.

### **Benefits**

We value our employees' time and efforts. Our commitment to your success is enhanced by our competitive and extensive benefits package including health, dental, and vision, flexible spending account, 403(b), and paid leave to eligible employees. Plus, we work to maintain the best possible environment for our employees, where people can learn and grow with the company. We strive to provide a collaborative, creative environment where each person feels encouraged to contribute to our processes, decisions, planning and culture.

### **To Apply**

Please send your resume and any supporting documents to [hr@foodbankccs.org](mailto:hr@foodbankccs.org) with the subject line: "Driver." Email submission is preferred.

Or by mail to:

**Food Bank of Contra Costa and Solano**  
**Attn: Human Resources**  
**P.O. Box 6324**  
**Concord, CA 94524**

**The Food Bank is an equal opportunity employer.**