

How to Get Started with your Buy A Bag Fundraiser

You can help the Food Bank of Contra Costa and Solano turn a \$1 donation into multiple dollars worth of nutritious food by participating in a Buy A Bag fundraiser.

1. Contact the Food Bank and get your colorful, Buy A Bag paper cutouts in [one of two designs](#). [Find the registration form here](#).
2. Choose a price for each Buy A Bag - \$1, \$5 or \$10
3. Ask co-workers, customers, friends and family to Buy A Bag
4. Have them write their name or a message on the Buy A Bag
5. Post for everyone to see in your office, business, school or religious organization.
6. Bonus step: Send us photos of your Buy A Bag display and share in Food Bank communications and social media!



Food Bank facts:

- Each \$1 donated enables the Food Bank to distribute the equivalent to two meals
- 1 in 5 people receiving emergency food are children

To obtain Buy A Bags, or, if you have any questions, please call Kathy Gleason at 925-676-7543 ext 218, or email at kgleason@foodbankccs.org.

- Please make checks to: Food Bank of Contra Costa and Solano.
- Please mark Buy A Bag or BAB on the memo section of each check.
- Mail or deliver donations to: Food Bank of Contra Costa & Solano, Buy A Bag, PO Box 6324, Concord, CA 94524
- All donations must be recorded on a Buy A Bag spreadsheet. An electronic spreadsheet will be emailed upon request. Please fill in all contact information requested on your spreadsheet. Use a new spreadsheet each time you turn donations in to the Food Bank.
- Cash donations must be converted to a check or money order before mailing.
- To receive an acknowledgement for tax-deductible donations, contributions must be \$10 or more; these will receive a thank-you postcard. Donations of \$100 or more will receive a thank-you letter.
- If a contribution of \$10 or more is made in cash, include a complete name and mailing address plus amount donated on the submittal form—if check is submitted, that address will be used for a thank you postcard or letter.
- To receive a thank-you postcard or letter for 2016 tax purposes, donations must be received by the Food Bank by December 31, 2016.